The Arc of the Capital Area is currently seeking employment interns to have hands on experience in the non profit field working with individuals with IDD. This internship is a great place to use critical thinking and creative problem-solving skills, gain nonprofit management experience, and learn about employment services first hand. We ask for a commitment of 15-20 hours per week; however, we are willing to be flexible to accommodate academic schedules.

**Responsibilities:**
- Community outreach initiatives
- Helping to plan and improve lesson plans/curriculum for virtual classes
- Assist with recruiting candidates for AA@W cohorts
- Updating the AA@W documents and curriculum
- Support in case management of Job coaching
- Observe Job Coaching
- Participate in check-ins and job coaching

**Skills and Experience**
- Experience or interest in Social work
- Experience or desire to work with people with development and intellectual disabilities.
- Preferably a student studying Human Development, Education, Social Work or a related field.
- Computer skills: Familiarity with Microsoft Word, Outlook, and Excel.

Remote Internships available

Please apply at www.arcaustin.org/our-missionvision/careers