

Supported Employment Internship

The Arc of the Capital Area is currently seeking employment interns to have hands on experience in the non profit field working with individuals with IDD. This internship is a great place to use critical thinking and creative problem-solving skills, gain nonprofit management experience, and learn about employment services first hand. We ask for a commitment of 15-20 hours per week; however, we are willing to be flexible to accommodate academic schedules.

Responsibilities:

- Community outreach initiatives
- Helping to plan and improve lesson plans/curriculum for virtual classes
- Assist with recruiting candidates for AA@W cohorts
- Updating the AA@W documents and curriculum
- Support in case management of Job coaching
- Observe Job Coaching
- Participate in check-ins and job coaching

Skills and Experience

- Experience or interest in Social work
- Experience or desire to work with people with development and intellectual disabilities.
- Preferably a student studying Human Development, Education, Social Work or a related field.
- Computer skills: Familiarity with Microsoft Word, Outlook, and Excel.

Remote Internships available

Please apply at www.arcaustin.org/our-missionvision/careers

